

**BOROUGH OF FOLSOM
COUNCIL MEETING
MINUTES
April 14, 2026**

MEETING CALLED TO ORDER: 6:58 PM

SALUTE TO THE FLAG LED BY MAYOR GLENN SMITH

OPENING STATEMENT: *Adequate notice of this meeting has been given in accordance with the directives of the "Open Public Meetings Act", pursuant to Public Law 1975, Chapter 231. Said notice of this meeting has been advertised in the Hammonton Gazette and Atlantic City Press and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.*

ROLL CALL: *Councilpersons: Whittaker, Hadulias, Hoffman and Ballistreri, and Blazer*

Absent: Councilman Norman

Also present: *Mayor Glenn Smith, Clerk Patti Gatto, Solicitor Angela Costigan, and CJ Kaenzig from Polistina & Assoc.*

APPROVAL OF THE WORKSHOP COUNCIL MEETING MINUTES March 10, 2026

A motion to approve the minutes was made by Councilman Hoffman and seconded by Councilman Blazer. There was a roll call vote with ayes all.

APPROVAL OF THE COUNCIL MEETING MINUTES, March 10, 2026

A motion to approve the minutes was made by Councilman Whittaker and seconded by Councilman Hadulias. There was a roll call vote with ayes all.

Retirement presentation for CFO, Dawn Stollenwerk- Dawn was given a gift, plaque and flowers for her 25 years of service to the Borough of Folsom.

MEETING OPEN TO THE PUBLIC: *No comments*

CLERK'S CORRESPONDENCE:

Next E-Waste Drop- Off is May 9, 2026, from 8:00 AM to 1:00 PM at the Borough Garage.

RESOLUTIONS:

**RESOLUTION 2026-39
BOROUGH OF FOLSOM**

RESOLUTION ACCEPTING THE LETTER OF RESIGNATION FOR RETIREMENT FROM CFO, DAWN STOLLENWERK

WHEREAS, after twenty-five (25) years of dedicated service to the Borough of Folsom as CFO and QPA, Dawn Stollenwerk has submitted her letter of resignation dated December 5, 2025 for retirement;

WHEREAS, the Borough of Folsom wishes to record its deep appreciation for the contributions of Dawn Stollenwerk as CFO throughout her tenure and also for the guidance and assistance she has given to the Borough of Folsom residents;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Folsom, County of Atlantic, State of New Jersey does hereby memorialize the acceptance, with deep regret the letter of resignation from Dawn Stollenwerk as CFO effective April 30, 2026;

A motion to approve Resolutions #2026-39 was made by Councilman Blazer and seconded by Councilman Balistreri. There was a roll call vote with ayes all.

**BOROUGH OF FOLSOM
RESOLUTION #2026-40**

**RESOLUTION APPOINTING ALEX BAUER TO THE
POSITION OF BOROUGH CERTIFIED FINANCIAL OFFICER**

WHEREAS, the Borough CFO, Dawn Stollenwerk, heretofore tendered her letter of resignation to the Borough Council that is to be effective April 30, 2026; and

WHEREAS, the Borough Council is desirous of filling the vacancy with the appointment of a Borough CFO in order to assist the Borough with the duties and functions of the Certified Municipal Officer's Office pursuant to N.J.S.A.;40A:9-28.4 and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Folsom, County of Atlantic and State of New Jersey, that the Borough Council does hereby appoint Alex Bauer as CFO effective May 1, 2026; and

BE IT FURTHER RESOLVED Alex Bauer shall be available a minimum of 3 hours per week to the public and shall work any additional hours as required to fulfill the duties of Certified Municipal Officer for an annual salary of \$20,000.00. The terms and conditions of employment shall be governed by the Borough of Folsom's Policies & Procedures.

A motion to approve Resolutions #2026-40 was made by Councilman Hoffman and seconded by Councilman Blazer. There was a roll call vote with ayes all.

**BOROUGH OF FOLSOM
RESOLUTION #2026-41**

**A RESOLUTION APPROVING PARTICIPATION IN THE MUNICIPAL AERIAL MOSQUITO
SPRAYING**

WHEREAS, the Council of the Borough of Folsom has determined that aerial mosquito spraying should be instituted with Atlantic County.

WHEREAS, to be in compliance with section 9.10 of the New Jersey Pesticide Control Code (N.J.A.C. Title 7, Chapter 30). The Atlantic County Dept. of Public Works, Office of Mosquito

Control will be applying pesticides for the control of adult populations on an area-wide basis, as needed, throughout Atlantic County during the period of April 2026 through November 2026.

NOW THEREFORE, by the Council of the Borough of Folsom that the mosquito is declared to be a public nuisance and can act as a vector or transmitter of diseases to humans and animals this application will be authorized.

A motion to approve Resolutions #2026-41 was made by Councilman Hadulias and seconded by Councilman Hoffman. There was a roll call vote with ayes all.

**BOROUGH OF FOLSOM
RESOLUTION #2026-42**

A RESOLUTION ACCEPTING THE 2025 ANNUAL MUNICIPAL AUDIT

WHEREAS, N.J.S.A. 40A: 5-4 requires the Governing Body of every unit to have made an annual audit of it's books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2025 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body, and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs, and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to with:

R.S. 52: 27BB-52: "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under thee provisions of this Article, shall be guilty of a misdemeanor and, upon

conviction, may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Folsom, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

A motion to approve Resolutions #2026-42 was made by Councilman Hoffman and seconded by Councilman Hadulias. There was a roll call vote with ayes all.

**BOROUGH OF FOLSOM
RESOLUTION # 2026-43**

A RESOLUTION AUTHORIZING THE SALE OF REAL PROPERTY

WHEREAS, the Borough of Folsom owns two parcels of real property on the Black Horse Pike, known as Block 2716 lots 818 and 819 on the tax map of the Borough of Folsom ; and

WHEREAS, the Council of the Borough of Folsom has determined that the real property is not needed for public use and that it is in the best interests of the citizens of the Borough of Folsom that the real property be sold; and

WHEREAS, N.J.S.A. 40A:12-13 b authorizes the sale by municipalities of any real property, capital improvements or personal property, or interests therein, not needed for public use by sale in the manner provided by law; and

WHEREAS, there is an offer to purchase the real property located on Block 2716 Lots 818 and 819 for \$5,000.00 each by Michael Myers; and

WHEREAS, furthermore, the public property was placed for public sale by the Borough of Folsom on July 21, 2021 with a minimum bid of \$5,000.00 each for Block 2716 lots 818 and 819 and no bids were made on the real property.

WHEREAS, the property is sold “as is” . No representation of any kind is made by the Borough as to the conditions of the property, and the descriptions of the property are intended as a general guide only and may not be accurate. The property is being sold in the present “as is” where is”, with all faults.

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Folsom that it authorizes the Borough Clerk and Borough Attorney to prepare and execute all documents necessary to close the sale of the real property located at Black Horse Pike, Block 2716 Lots 818 and 819 to Michael Myers for \$5,000.00 each.

A motion to approve Resolutions #2026-43 was made by Councilman Hoffman and seconded by Councilman Blazer. There was a roll call vote with ayes all.

**BOROUGH OF FOLSOM
RESOLUTION # 2026-44**

A RESOLUTION AUTHORIZING THE SALE OF REAL PROPERTY

WHEREAS, the Borough of Folsom owns a parcel of real property on Fernwood Dr., known as Block 2607 lot 616 on the tax map of the Borough of Folsom ; and

WHEREAS, the Council of the Borough of Folsom has determined that the real property is not needed for public use and that it is in the best interests of the citizens of the Borough of Folsom that the real property be sold; and

WHEREAS, N.J.S.A. 40A:12-13 b authorizes the sale by municipalities of any real property, capital improvements or personal property, or interests therein, not needed for public use by sale in the manner provided by law; and

WHEREAS, there is an offer to purchase the real property located on Block 2607 Lot 616 for \$1,500.00 each by Michael Hollander; and

WHEREAS, furthermore, the public property was placed for public sale by the Borough of Folsom on July 21, 2021 with a minimum bid of \$1,500.00 for Block 2607 lot 616 and no bids were made on the real property.

WHEREAS, the property is sold “as is” . No representation of any kind is made by the Borough as to the conditions of the property, and the descriptions of the property are intended as a general guide only and may not be accurate. The property is being sold in the present “as is” where is”, with all faults.

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Folsom that it authorizes the Borough Clerk and Borough Attorney to prepare and execute all documents necessary to close the sale of the real property located at Black Horse Pike, Block 2607 Lot 616 to Michael Hollander for \$1,500.00 each.

A motion to approve Resolutions #2026-44 was made by Councilman Hoffman and seconded by Councilman Whittaker. There was a roll call vote with ayes all.

***BOROUGH OF FOLSOM
RESOLUTION 2026-46***

**A RESOLUTION AUTHORIZING THE BOROUGH OF FOLSOM TO
PARTICIPATE IN THE ATLANTIC COUNTY COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM**

WHEREAS, the Mayor and Borough Council of the Borough of Folsom have opted to participate in the Atlantic County Community Development Grant (CDBG) Program; and

WHEREAS, as a participant, the Borough of Folsom desires to apply for and obtain a grant for FY 2026 for approximately \$ 125,000.00 ; and

WHEREAS, in order to be allocated CDBG funds, the Borough of Folsom must enter into an interlocal service agreement with the Atlantic County Improvement Authority, which is the Administrator of the Atlantic County CDBG Entitlement Program.

NOW, THEREFORE, BE IT RESOLVED, that the Agreement by and between the Atlantic County Improvement Authority and the Mayor and Borough Council of the Borough of

Folsom, which is attached hereto, is hereby approved and the Mayor and Borough Clerk are hereby authorized to sign said agreement.

A motion to approve Resolutions #2026-46 was made by Councilman Hadulias and seconded by Councilman Hoffman. There was a roll call vote with ayes all.

BUDGET HEARING:

**RESOLUTION 2026-45
BOROUGH OF FOLSOM**

A RESOLUTION TO READ AND ADOPT THE BUDGET BY TITLE ONLY

WHEREAS, the local municipal budget for the year 2026 was approved on the 10th day of March, 2026 and

WHEREAS, the it is the desire of the Borough of Folsom governing body to read the budget by title only, and

WHEREAS, the public hearing on said budget has been set for April 14, 2026 and will be advertised as such; and

NOW, THEREFORE BE IT RESOLVED, this Resolution was approved by the Council of the Borough of Folsom, County of Atlantic at 1700 12th St., Folsom, NJ on the 14th day of April, 2026 at 6:00pm.

A motion to approve Resolutions #2026-45 was made by Councilman Blazer and seconded by Councilman Hoffman. There was a roll call vote with ayes all.

A motion to open the CY 2026 Budget hearing to the public was made by Councilman Blazer and seconded by Councilman Hoffman. There was a roll call vote with ayes all. No public comment

A motion to adopt the CY 2026 Budget was made by Councilman Blazer and seconded by Councilman Hoffman. There was a roll call vote with ayes all.

A motion to close the CY 2026 Budget was made by Councilman Blazer and seconded by Councilman Hoffman. There was a roll call vote with ayes all.

SOLICITOR'S REPORT: *No report, thanked Dawn for all she has done for the Borough*

MAYOR'S REPORT: *Mayor thanked Dawn for her time at the Borough of Folsom*

FIRE REPORT: No Report

ENGINEER'S REPORT: *CJ Kaenzig read the report*

FY 2025 Municipal Aid: Resurfacing of Fenimore Drive

We have prepared and submitted the final invoice to NJDOT on behalf of the Borough. It is currently under their review, and we expect final payment to be issued by the State within the next two weeks.

FY 2026 Municipal Aid: Resurfacing of Fenimore Drive & Lupin Lane

We have submitted the design package to NJDOT and it is currently under their review. We will advertise the project as soon as we receive authorization. Our goal is to receive bids within the next month in order to award the contract during the May Council meeting.

FY 2025 CDBG: 13th Street Park Improvements

We have submitted the design package to ACIA and they have granted the Borough authorization to advertise the project. We will receive bids within the next month in order to award the contract during the May Council meeting.

FY 2026 Local Recreation Improvement Grant Application

We submitted a grant application for the FY 2026 Local Recreation Improvement Grant on behalf of the Borough requesting \$100,000 for fencing and drainage improvements at Falcon's Nest Park. NJDCA has announced this year's grant recipients, and the Borough was not selected to receive a grant.

FY 2026 Community Development Block Grant Application

Grant applications for the FY 2026 Community Development Block Grant are due by May 8, 2026.

COUNCIL MEMBER'S COMMITTEE REPORTS:

Councilman Ballistreri: *Tom thanked Dawn for her years of service to the Borough of Folsom. He stated that he would like to move forward with advertising for the hire of a laborer for the Department of Public Works (DPW). He noted that he does not feel the new employee needs to hold a CDL; however, he would like pre-employment drug screening completed, as the position will involve driving Borough equipment. Tom commented that it is great to see the Borough parks being utilized for tournaments and also thanked the DPW for their good work on the pickleball courts. He reported that DPW is currently conducting leaf pickup throughout the Borough, which will transition into chipping operations. He also requested that residents slow down in and around park areas, as there are more children active in those locations.*

Councilman Norman: *Absent*

Councilman Hadulias: *No report*

Councilman Whittaker: *Reported concerns regarding heavy truck traffic on 14th Street. He stated that he is working with the New Jersey State Police to explore the possibility of establishing weight limits for trucks in that area. He also thanked Dawn for her time and service to the Borough of Folsom.*

Councilman Hoffman: *Thanked Dawn for her years of service to the Borough of Folsom*

Councilman Blazer: *Thanked Dawn for her years of service to the Borough of Folsom. He also let the Council know that this weekend's past Baseball tournament had a great turnout.*

MEETING OPEN TO THE PUBLIC: *No comment*

PAYMENT OF BILLS IN THE AMOUNT OF: *\$25,154.26 & \$525,001.29*

School Portion: \$188,592.00 **County:** \$266,104.90

A motion to approve payment was made by Councilman Blazer and seconded by Councilman Hoffman

There was a roll call vote with ayes all.

Mayor Smith reminded the public that all other monthly reports are on file in the minute book.

Please visit the Borough of Folsom website at folsomborough.com for updated Borough information and the Borough of Folsom Facebook page.

*The next regular meeting of Mayor and Council will be held on Tuesday, **May 19, 2026**, starting with a workshop meeting at 6:00 pm and continuing immediately thereafter with the regular meeting in Borough Hall, 1700 12th Street, Folsom, NJ*

With no other discussion, the meeting was adjourned at 7:25 PM.

Respectfully submitted,

Patricia M. Gatto

